



Workbook Quick Guide

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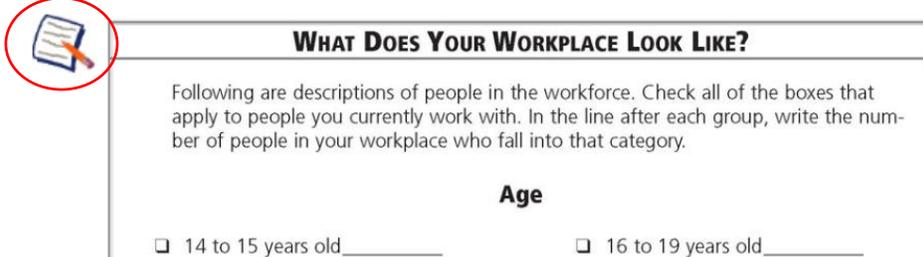
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Using Your eWorkbook

Completing exercises

To complete exercises in the workbook:

1. Click on the paper and pencil icon next to each exercise's title.



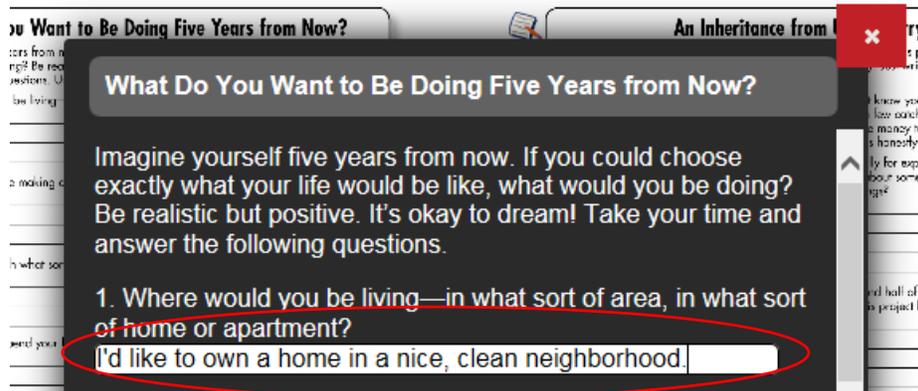
WHAT DOES YOUR WORKPLACE LOOK LIKE?

Following are descriptions of people in the workforce. Check all of the boxes that apply to people you currently work with. In the line after each group, write the number of people in your workplace who fall into that category.

Age

14 to 15 years old _____ 16 to 19 years old _____

2. A text box will open that includes space for you to type your responses to each of the exercise's questions or activities. Once you are finished completing the exercise, click the red X button.



What Do You Want to Be Doing Five Years from Now?

Imagine yourself five years from now. If you could choose exactly what your life would be like, what would you be doing? Be realistic but positive. It's okay to dream! Take your time and answer the following questions.

1. Where would you be living—in what sort of area, in what sort of home or apartment?

I'd like to own a home in a nice, clean neighborhood.

3. Your responses will be saved within the eWorkbook for you to review or edit anytime you access the eWorkbook. Your responses will not appear on the exercise lines. To review your response, click on the paper and pencil icon and the text box will open again with the responses you saved. You cannot print your responses, but they will be saved within the eWorkbook.

Using additional tools within the eWorkbook



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